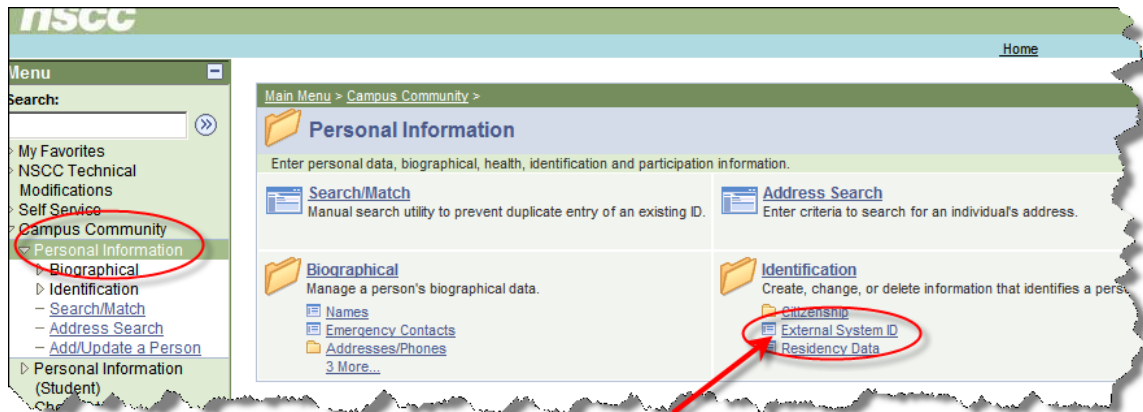


How to Add an Apprenticeship Registration Number to an Apprentice



Choose Campus Community and Personal Information. Click on External System ID.

nscc

Menu

Search:

- My Favorites
- NSCC Technical Modifications
- Self Service
- Campus Community
 - Personal Information
 - Biographical
 - Identification
 - Citizenship
 - External System ID**
 - Residency Data
 - Search/Match
 - Address Search
 - Add/Update a Person
 - Personal Information (Student)
 - Checklists
 - Communications
 - Comments
 - Service Indicators
 - Campus Event Planning
 - Student Services Center
 - Student Recruiting

External System ID

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

ID: begins with

Campus ID: begins with

National ID: begins with

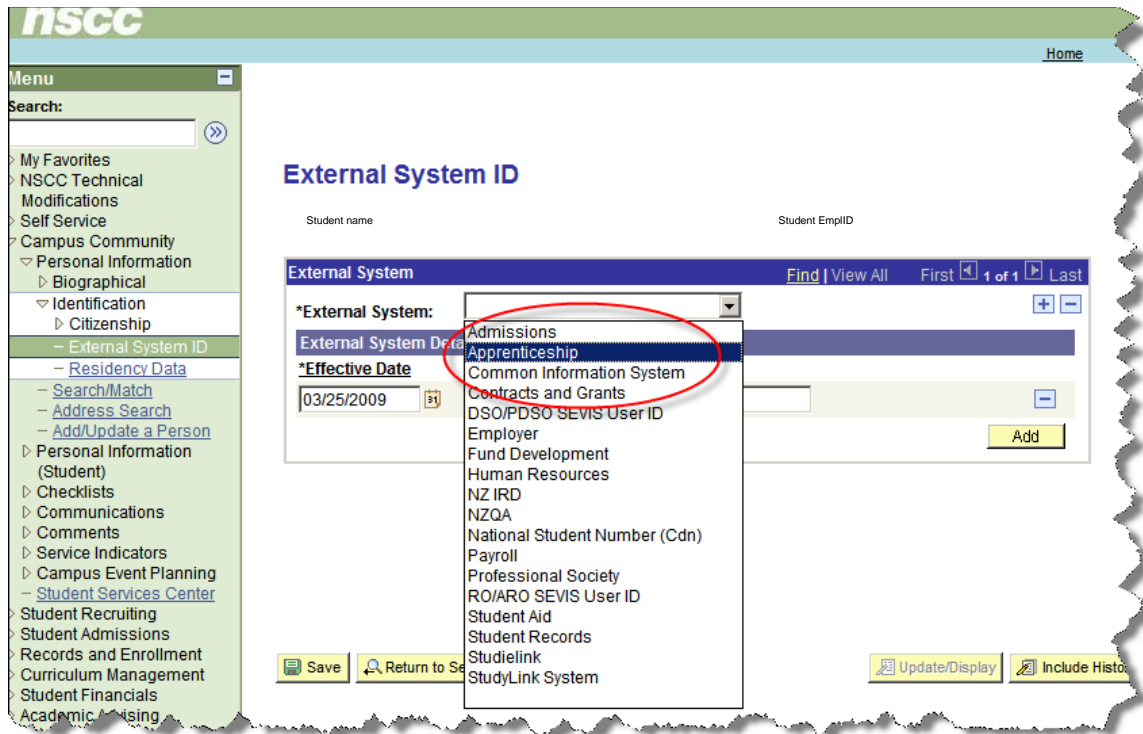
Last Name: begins with

First Name: begins with

Include History Correct History Case Sensitive

[Basic Search](#)

Type in the Apprenticeship student's EmplID. Click "SEARCH."



From the drop down menu choose Apprenticeship.

The screenshot shows the NSCC web application interface. On the left is a navigation menu with categories like 'My Favorites', 'NSCC Technical Modifications', 'Self Service', 'Campus Community', and 'Personal Information'. The main content area is titled 'External System ID'. It features a search bar at the top with 'Student name' and 'Student EmpID' labels. Below the search bar is a table with one entry. The table has columns for '*External System' (a dropdown menu showing 'Apprenticeship'), '*Effective Date' (a date field showing '03/25/2009'), and '*External System ID' (a text field showing '200123456'). A red arrow points to the 'External System ID' field. At the bottom of the table is an 'Add' button. Below the table are buttons for 'Save', 'Return to Search', 'Update/Display', and 'Include History'.

Enter the Apprenticeship client ID number. Click "SAVE".