Installing Skype for Business 2016:

To allow for full functionality, you must install Skype for Business 2016. The software is available inside the Office 365 portal. You must have administrator or install rights to install and allow the software to run.

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From the main page of Office 365, click on Install Software.

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Sky Off Pho	rpe for Business fice one & table	Skype for Business Install Skype for Business Basic. (For Office 201 Get instant messaging, audio and video calls, online n Skype for Business Basic	6) sectings and presentations, availability information, and sharing.
		Language: English (United States)	Version: 32-bit (Recommended) Advanced

On the following page, click the Install button to start the install of Skype for Business.

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Just a few more steps					
Run	Yes	- × Office			
1 Click Run	2 Say "yes"	Stay online			
Find it at the bottom of the screen.	Click Yes to start installing.	Downloading all of Office might take a while.			
Close Need help installing?					

The image above shows the steps Microsoft Skype for Business 2016 will follow when installing using Internet Explorer 11.

Do you want to run or save setupskypeforbusinessentryretail.x86.en-us_exe (3.65 MB) from c2rsetup.officeapps.live.com?				×
	Run	Save	•	Cancel

When you click the install, you will be prompted to run the program file. You may be prompted for a security response and then the install will install and complete. Once that is completed, the program can be accessed from the Start, All Programs menu.