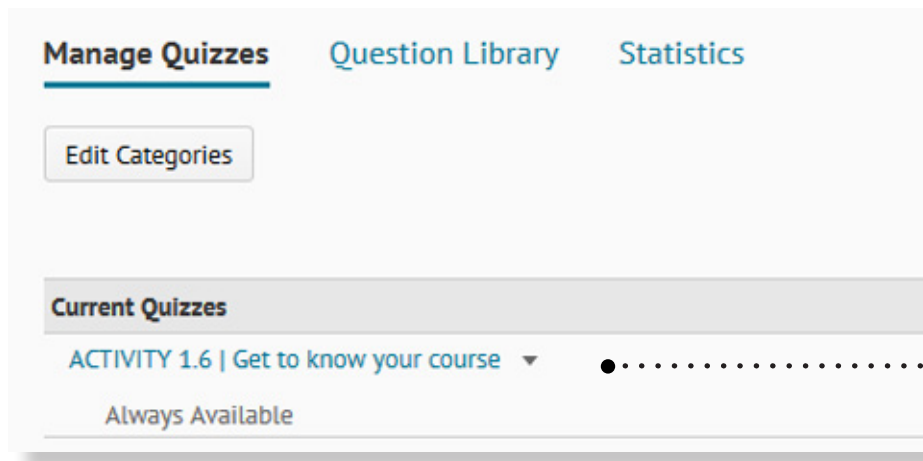




Quizzes

Use the quiz preview option to test the accuracy of content and grading before you release a quiz. In a preview, you can answer the questions, take quiz, submit the quiz, view auto-grade answers, read feedback, and view report results. Once you receive completed quizzes from learners, you can view quiz statistics, grade open question, adjust marks and add another attempt.

How to **Preview** test questions



Choose **Quizzes** under the Assessments and click on **Quiz**.

How to **Preview** test questions

General

Name *

ACTIVITY 1.6 | Get to know your course

Category

no category

Quiz Questions

Page	Name	Type	Points	Diff	Bonus	Mandatory
1	Unit 1	-	-	-	-	-
1	Q1. Over the next few weeks, you'll be learning online. ...	MC	1	1		
1	Q2. You will submit assignments	MC	1	1		
1	Q3. Your first unit is due	MC	1	1		
1	Q4. You can find due dates by	M-S	1	1		
1	Q5. Part of your mark for this class is based on your pa...	M-S	1	1		
1	Q6. You should post to the discussion forum	MC	1	1		
1	Q7. A good post is	MC	1	1		

Choose
quiz question

How to **Preview** test questions

Preview Question

When taking the question, it would appear as:

Over the next few weeks, you'll be learning online. In an online course

- ☐ you work at your own pace
- ☐ you do weekly activities & attend "classes" just like a traditional course

When grading the question, it would appear as:

Over the next few weeks, you'll be learning online. In an online course

- ☐ you work at your own pace

Feedback:

Most online courses are just like face-to-face courses. They begin at the beginning of the term and end at the end. There are weekly activities

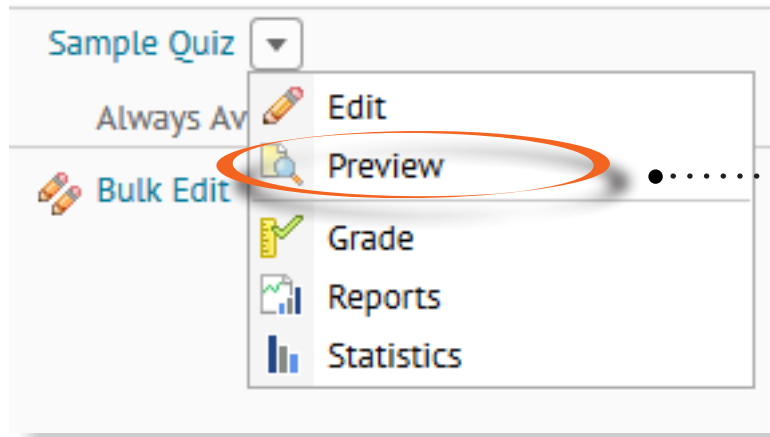
- ➡ ☒ you do weekly activities & attend "classes" just like a traditional course

Feedback:

Most online courses are just like face-to-face courses. They begin at the beginning of the term and end at the end. There are weekly activities

Preview
Quiz questions,
answers and
feedback

How to **Preview** a test in D2L



Go to **Assessments, Quizzes**, choose the dropdown icon beside the quiz you want to preview and choose **Preview**

How to **Preview** a test in D2L

Make sure you put a check in the **Bypass Restrictions** box so you will not get held up by any restrictions that users are subject to (ie. Conditional release, dates, number of attempts, etc...).

You will see all the Quiz Details on the quiz.

Click the **Start Quiz!** Box

Preview Quiz - Sample Quiz

☒ Bypass Restrictions ?

Quiz Details

Current Time
11:00 AM [Update](#)

Current User
Shelley Hire (username: Shelley.Hire)

Quiz Period
Always Available

Time Allowed
0:30:00

Attempts
Allowed - 1, Completed - 0

Instructions

Note: All restrictions on the availability of this quiz have been bypassed for this preview. You can "Save" your response to each question as you work through the quiz. When you navigate to the Next Page or Previous Page, all your responses on the current page will be automatically saved.

Before you submit the quiz, you will have the opportunity to return to questions that you may have missed or have not yet answered. Once the allocated time period that was set for this quiz expires, you are required to submit your quiz responses.

Note: Any responses that you have not saved before the time limit expires will not be submitted.

When you have finished reviewing these instructions, click on "Start Quiz" to begin Attempt 1.

Note: Your quiz may take a few minutes to be set up.

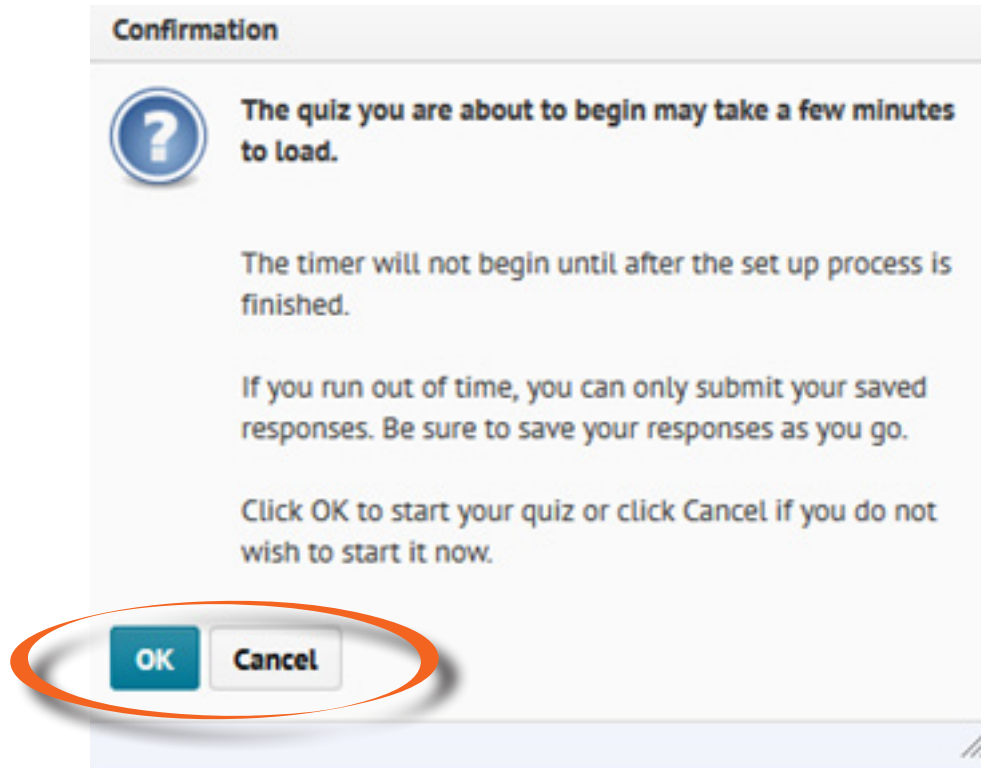
The timer will not begin until after the set up process is finished.

Start Quiz!

[Exit Preview](#)

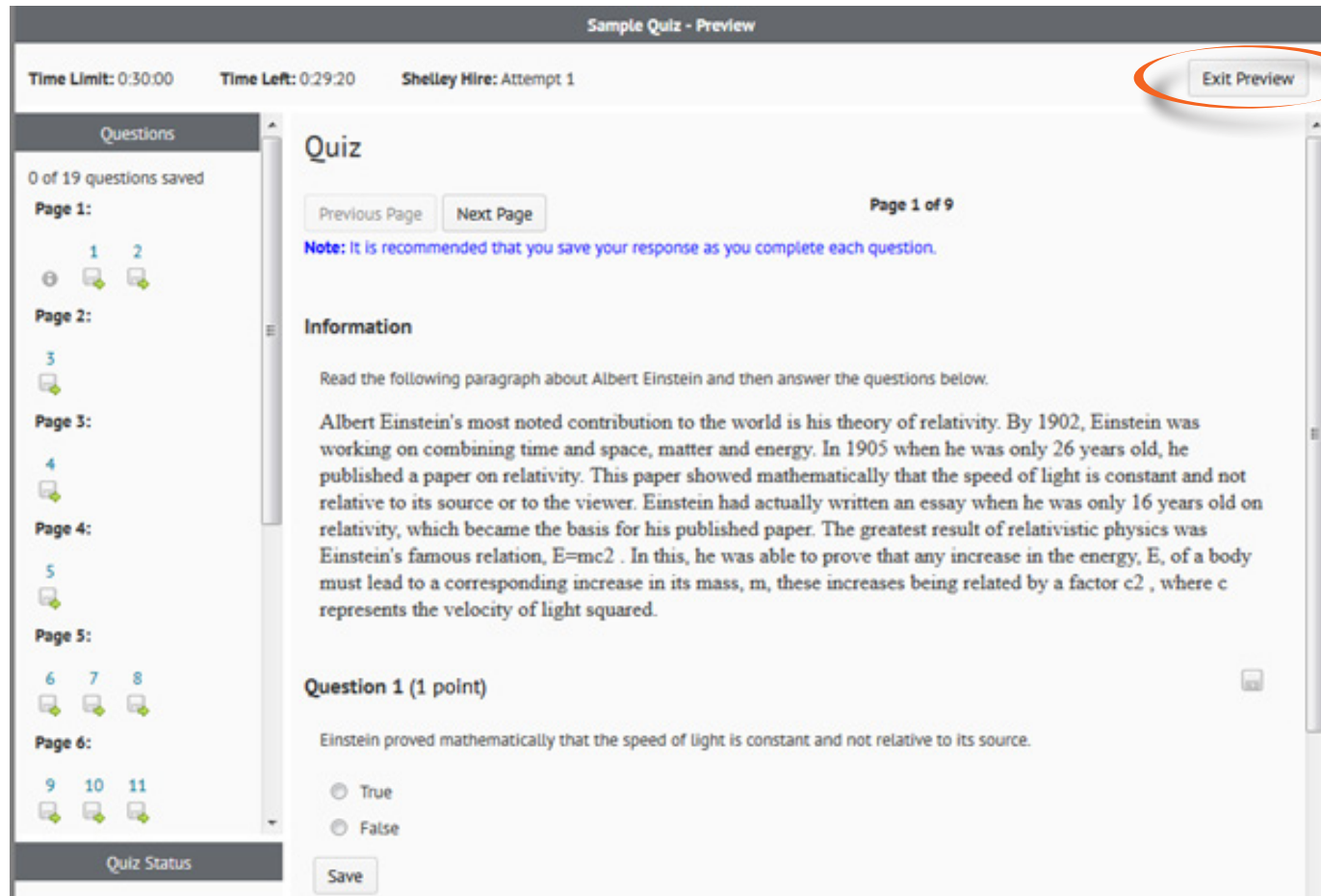
How to **Preview** a test in D2L

A Confirmation box
will pop up, click **OK**
.....●



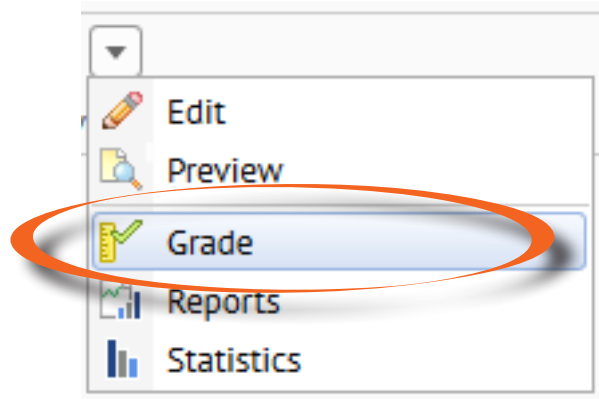
How to **Preview** a test in D2L

The quiz will appear on your screen.



Click **Exit Preview** box to exit the quiz

How to **Grade** a quiz that has open-ended question



Go to **Assessments, Quizzes**, choose the dropdown icon beside the quiz you want to grade and choose **Grade**.

How to **Grade** a quiz that has open-ended question

Grade Quiz - Quiz 1 ▾

Users Attempts Questions

Export to CSV file Display Options

View By: User ▾ Apply

Search For: 🔍 Hide Search Options

Search In

☒ First Name ☒ Last Name

☒ User ID

Restrict to

Users who have completed an attempt ▾

☐ ☐

First Name ▲, Last Name

☐ Kim Vallis

☐ attempt 1

Click on the **attempt**

How to **Grade** a quiz that has open-ended question

Add **mark**

.....●

Add **feedback**

.....●

Question 12

List three functions of epithelial tissue

Save Time
11:03 PM

Score
 / 1

▼ [Collapse question feedback](#)

Feedback

▶▶

🖼️

🔗

▼

Paragr... ▼

⋮

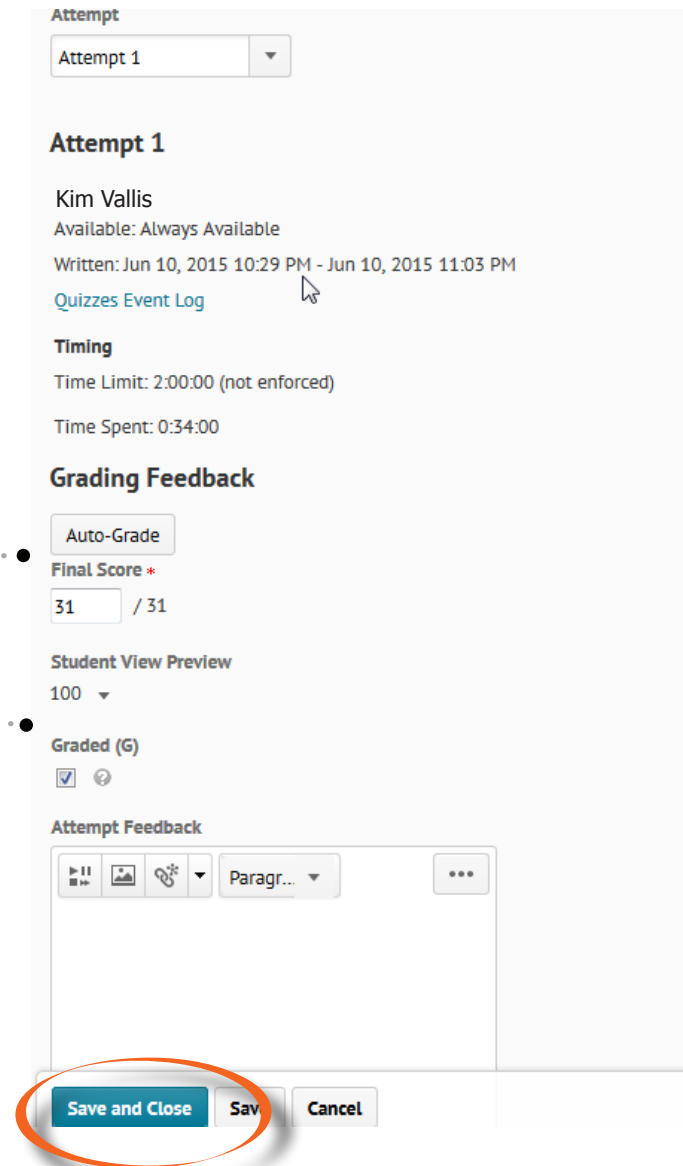
Waiting for the instructor to mark this question.

How to **Grade** a quiz that has open-ended question

After you finish manually grading a quiz, click **Auto-Grade**

Select the **Graded(G)** check box if you are ready to make the score part of the user's overall quiz grade, and allow the user to view the grade.

Click **Save**



The screenshot shows a quiz grading interface for 'Attempt 1'. It includes fields for student name (Kim Vallis), availability status (Always Available), and a date range (Jun 10, 2015 10:29 PM - Jun 10, 2015 11:03 PM). There is a link for 'Quizzes Event Log'. The 'Timing' section shows a time limit of 2:00:00 (not enforced) and time spent of 0:34:00. The 'Grading Feedback' section has an 'Auto-Grade' button. The 'Final Score' is 31 / 31. The 'Student View Preview' shows a score of 100. The 'Graded (G)' checkbox is checked. The 'Attempt Feedback' section has a toolbar with icons for text, image, link, and a dropdown menu set to 'Paragraph'. At the bottom, there are three buttons: 'Save and Close' (highlighted with an orange circle), 'Save', and 'Cancel'.

Attempt

Attempt 1

Attempt 1

Kim Vallis
Available: Always Available
Written: Jun 10, 2015 10:29 PM - Jun 10, 2015 11:03 PM
[Quizzes Event Log](#)

Timing
Time Limit: 2:00:00 (not enforced)
Time Spent: 0:34:00

Grading Feedback
Auto-Grade

Final Score *
31 / 31

Student View Preview
100

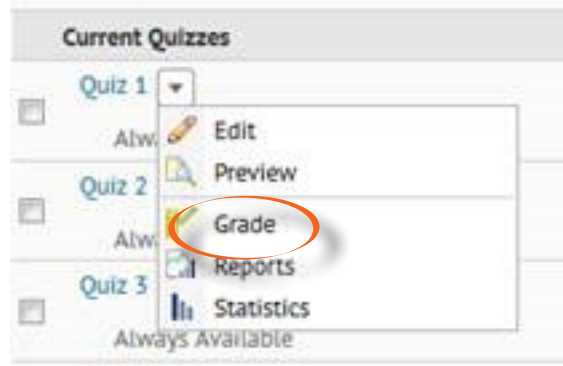
Graded (G)
☒ ?

Attempt Feedback
Paragraph

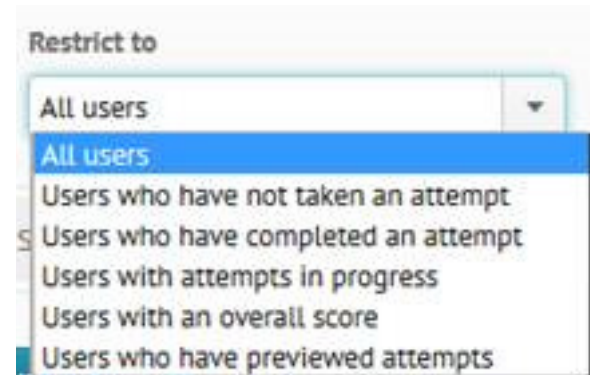
Save and Close Save Cancel

How to add an attempt

1. To reset a quiz click on the dropdown arrow and choose Grade.



2. Make sure the Restrict to has All Users, Users who have completed an attempt or Users with an attempts in progress chosen and click the search button .

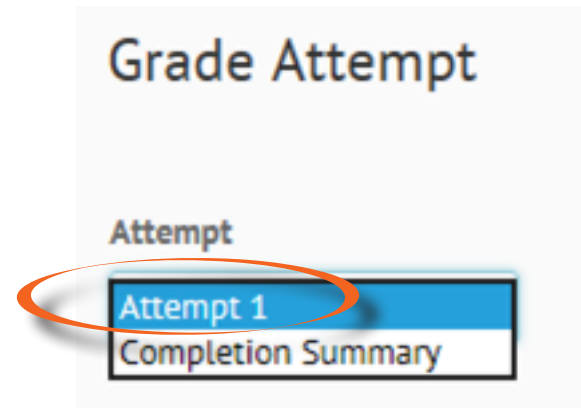
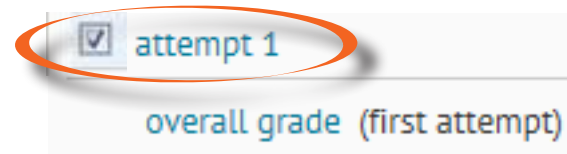


3. Put a check mark beside the students' attempt you want to delete and then click on the delete icon.



How to view a student's answers once the student has written

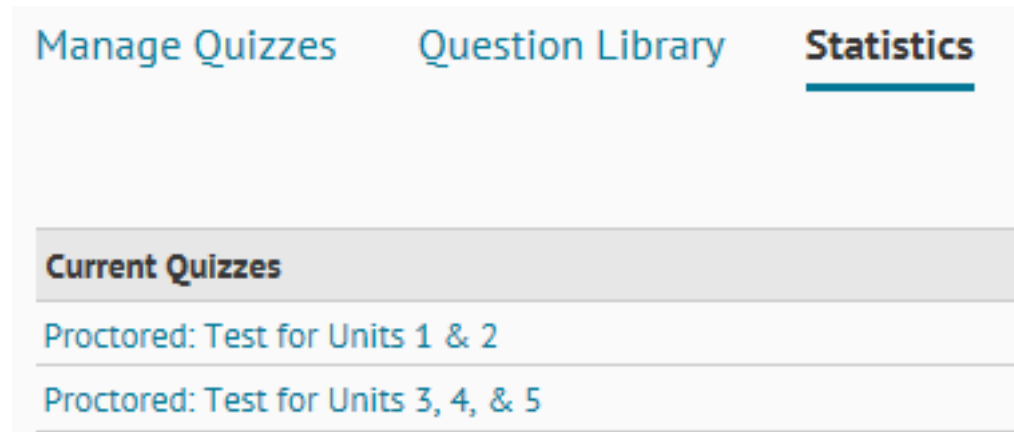
Click into the students' attempt you want to view make sure Attempt 1 is selected and not Completion Summary. Scroll down the page and preview the student's answers to the tests.



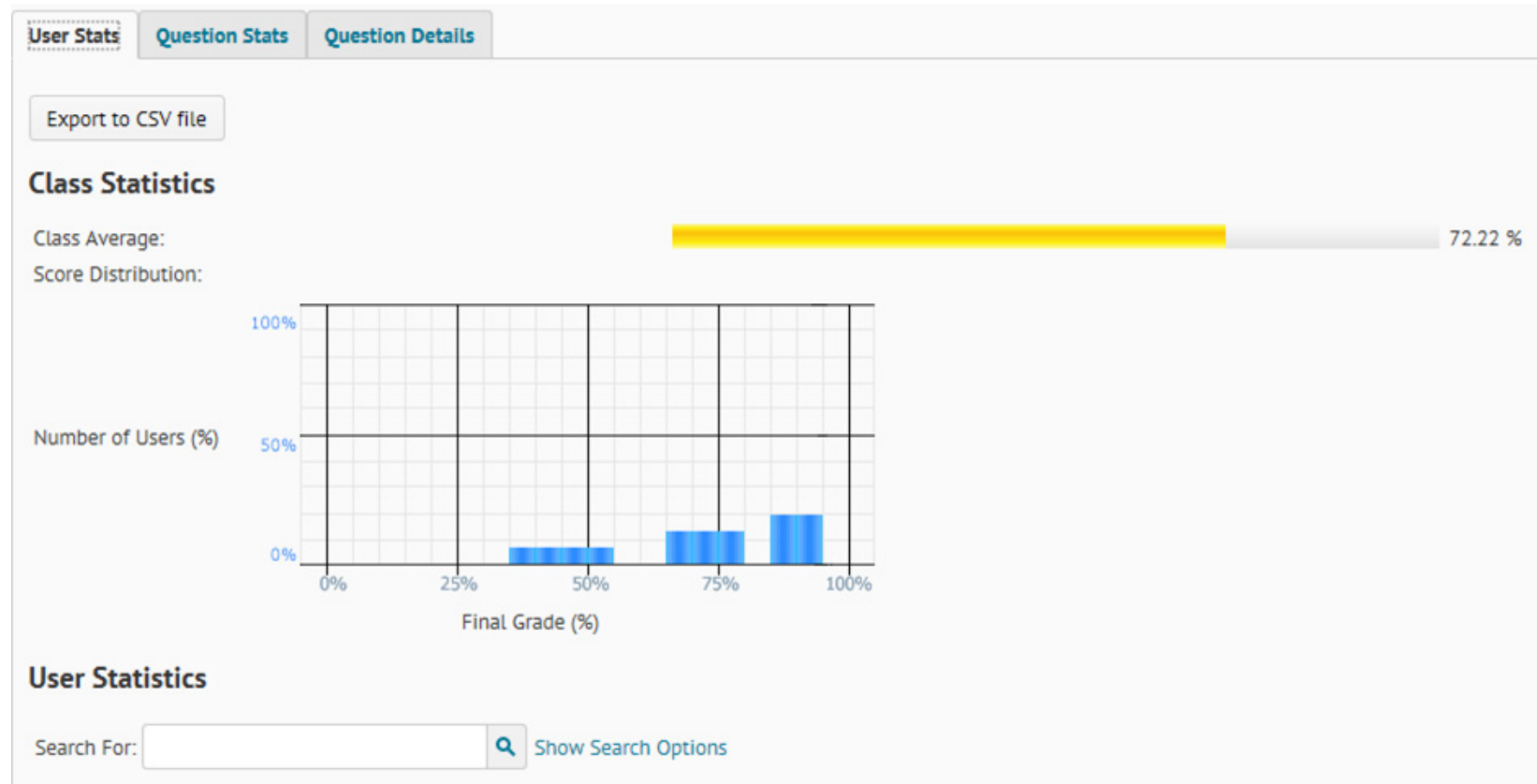
How to view test stats

Go to Quizzes and choose Statistics.
Click on Quiz.

The Search For area is for selecting particular User Statistics, type in the student's name and then click the search button.



The Question Stats will give the class average percentage versus number of questions on how well the students did. You can view the correct answer by clicking into that question in the list that would appear.



The Question Details will assist with finding out if the questions are too difficult or too easy.

